



City of Ottawa - NCAT Legal Notice



REQUEST FOR PROPOSALS (RFP) #: 2023-01

Procurement of the acquisition of three (3) paratransit vehicles to add to the NCAT fleet.

City of Ottawa is seeking proposals from a qualified, responsive, and responsible firm to manufacture and deliver three (3) new ADA compliant, high-roof full-size vans for paratransit services for NCAT's public transportation fleet. The scope of work is outlined in the Request for Proposals (RFP). A successful Proposer shall meet the terms and conditions set forth in the document and all other attachments.

The RFP may be obtained at <https://ridencat.com/public-info/>. Further information may be obtained from Kim Zimmerman, Transit Director at ncat@ridencat.com.

All proposals must be received by 10:00 AM CST on February 9, 2023, at the address listed below. Proposals must be sealed and mailed or hand-delivered to City of Ottawa, Attn: City Clerk, 301 West Madison St. Ottawa, IL 61350. All proposals will be opened publicly and read aloud in Council Chambers at 10:00 AM CST on February 9, 2023. Late proposals will not be accepted.

The right is reserved to accept any proposal or part or parts thereof or to reject any and all proposals.

At minimum, City of Ottawa will require all Proposers to certify compliance with applicable Local, State, and Federal laws and regulations pertaining to third-party procurement. Such laws and regulations include, but are not limited to, references to non-discriminatory employment and business practices (Equal Employment Opportunity and Disadvantaged Business Enterprise provisions), benefited parties (prohibited interest of elected officials), and ineligible firms (suspension and debarment provisions). The general and specific requirements, conditions, and Scope of Work applicable for each Proposal submittal are contained in the Proposal solicitation package.

The RFP solicitation will be accomplished through a competitive Proposal in accordance with the provisions, requirements, and instructions set forth in this RFP. A contract will be offered to the most qualified, responsive, and responsible proposer submitting the best or highest ranked Proposal in compliance with the Proposal requirements, based on the results of the evaluation process utilized for Proposal Offers received in Proposal to the RFP solicitation.

Proposal submittals shall contain all required information and be identified and submitted in compliance with the RFP instructions, Scope of Work, and all Addenda issued in conjunction with the RFP solicitation. Failure to meet RFP submittal deadlines or to comply with RFP/Addenda instructions may disqualify a Proposal from further consideration. Any Proposal received after the Proposal submittal due date and time will not be considered. Proposal submittals will be returned to the Proposer, only upon receipt of written request.

All Proposal pricing must remain valid for a minimum period of ninety (90) calendar days following the Proposal due date.

Any contract resulting from these proposals is subject to financial assistance contract between City of Ottawa and the County of LaSalle, Illinois.